

**BAAL TESTING, EVALUATION AND ASSESSMENT SIG**  
**Minutes of the AGM meeting held on 2 May 2014 at University of Huddersfield**

Chair: Vivien Berry (Convenor)  
 Attending: TEA SIG Committee members Susan Sheehan, Jamie Dunlea, Chihiro Inoue, Evelina Galaczi; other SIG members (6)  
 Apologies: Parvaneh Tavakoli  
 Minutes: Evelina Galaczi

**1. Approval of minutes of 2013 AGM**

- Copies of the 2013 AGM minutes were circulated to the attendees and the minutes were approved.

**2. Convenor's report**

- **Membership:** currently stands at 106 members
- **Events 2013-2014:**
  - A TEA SIG strand was included in the 45<sup>th</sup> BAAL 2013 conference and will also feature in the 46<sup>th</sup> BAAL 2014 conference.
  - A TEA SIG Symposium on the theme of '*Setting standards for professional and academic contexts*' was held on 11 June 2013 at the University of Bedfordshire; 32 participants attended
  - A TEA SIG Symposium on the theme of '*Technology and Assessment: Challenges and Opportunities*' was held on 2 May 2014 at the University of Huddersfield; 24 participants attended. Invited papers were presented by Prof Steven Bax (CRELLA, University of Bedfordshire) entitled 'The use of technology in the development of better reading tests: eye-tracking and automated text analysis', and Dr Helen Yannakoudakis (Cambridge University, Cambridge English Language Assessment) entitled 'Automated assessment of English learners' writing: leveraging computational linguistics and machine learning'.
- **Forthcoming events:**
  - The TEA SIG plans to hold an academic meeting twice a year: a TEA strand at the BAAL Annual Meeting and a one-day symposium on a specific topic. The planning for the next event will commence in late May 2014.

**3. Treasurer's report**

| Income  | Outgoings                                     |
|---|---|
| Fees from attendance at TEA SIG event, 11 June 2013, £ 375.65 | Event costs including speaker expenses, £1078 |
| Sponsorship from British Council, £1500                       |   |
| <b>Total income = £1875.65</b>                                | <b>Total outgoings = £1078</b>                |
| <b>Surplus = 797.65</b>                                       |   |

**4. Election of SIG officers**

- There was a quorum of 11 SIG members (5 committee members + 6 TEA SIG members)

- The current Convenor – Vivien Berry, and Communications Officer – Fumiyo Nakatsuhara, stepped down after serving 2 terms.
- Elections were held for one and two year terms of office to commence May 2014. The officers up for election were unanimously elected (11/11 votes).

| <b>Position</b>        | <b>Candidate</b>  | <b>Length of term</b> |
|------------------------|-------------------|-----------------------|
| Convenor               | Jamie Dunlea      | 2014 - 2016           |
| Communications Officer | Chihiro Inoue     | 2014 - 2016           |
| Ordinary member        | Parvaneh Tavakoli | 2014 - 2016           |
| Ordinary member        | Luke Harding      | 2014 - 2015           |